21 February 2012

SCHOOL PHOTOGRAPHS 2012

This year school photographs will be taken by The School Photographer on the following days:

- 2-day Pre-School*                Friday  9 March
- Kindergarten – Year 6 plus 3-day Pre-School  Tuesday 13 March

Costs for all photograph packages are set out on the attached envelope. A ‘pre-pay’ system will operate. Payment may be made by cash, money order, credit card or cheque – cheques are to be made payable to “The School Photographer”. Please plan ahead and ensure that correct payment is enclosed in envelope.

<table>
<thead>
<tr>
<th>NB: The school office is not involved in any way with this collection</th>
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<td>SCHOOL OFFICE WILL NOT ACCEPT ENVELOPES OR PROVIDE CHANGE</td>
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**Procedures:**

- Each student wishing to purchase photographs must bring his/her own envelope when arriving to be photographed.
- Envelopes will be collected directly from students by The School Photographer staff on photograph day only, ie. Tuesday 13 March (and Friday 9 March for 2-day Pre-School)
  
  **Please note that envelopes and money will not be accepted on any other day.**
- Total payment may be made in an older brother/sister’s envelope, however each child must bring his/her own envelope.
- All students will be included in the class group photographs.
- Please note that there will be no individual photo taken unless the money is paid on the day.

**Uniform:**

Children are expected to be in full school summer uniform which includes black shoes. Boys should be wearing grey shorts, shirt and socks. Girls should be wearing summer uniform and short white socks. No track suits should be worn. Hair must be neatly arranged and any scrunchie/ribbons must be maroon.

**Family photographs:**

Family Photos (siblings attending our school - Pre-School to Year 6) will be taken if parents wish. The cost is $12.00. In this case, the Family Portrait Request form on the following page should be returned to Mrs Ryan with the eldest child before Friday 2 March. Just one Family Portrait Request form is required and Family envelopes are available from the office.

*Family photos for 2-day (Thursday/Friday) Pre-school children will be taken on Friday 9 March.

**Extra Curricular Photos:**

Photos of School Captains / Prefects, House Captains / Vice Captains will be taken. These photos will be on display in the office and can be purchased at a later date. Prices will be as follows:

- $14.00 for 1 photo
- $26.00 for 2 photos
- $36.00 for 3 photos
- $44.00 for 4 photos
- $50.00 for 5 photos
Order of Photos:

**Friday 9 March** (commencing 11:30 am)

2-day Preschool (Thursday-Friday) plus Family photos involving Kindergarten – Year 6 children.
House Captains & Vice-Captains

**Tuesday 13 March** (commencing 9:05 am)

KA
1S
2M
3-4B
3-day Preschool (Monday-Tuesday-Wednesday) plus Family photos involving Kindergarten – Year 6 children.
5-6R
Captains & Prefects
Whole school

If there are any enquiries, please contact the office.

*Mrs M Ryan*  
Relieving Assistant Principal

*M Naylor*  
Principal

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**FAMILY PORTRAIT REQUEST**

If you wish to have a **FAMILY PORTRAIT** taken, please return this request form to **Mrs Ryan** with the your **eldest child before Friday 9 March**

I wish to have a family portrait taken of my school children listed below.

*NB: If pre-school, please indicate whether Monday-Tuesday-Wednesday or Thursday-Friday group.*

Eldest Name: ..............................................  Class/Session: ..............................................
Name: ..........................................................  Class/Session: ..........................................................
Name: ..........................................................  Class/Session: ..........................................................
Name: ..........................................................

Signature: ..........................................................  Date: ..........................................................